



**City of Scottsdale
Library Board**

Regular Meeting Minutes - DRAFT

Wednesday, December 14, 2022, 3:30 pm
Gold & Silver Room, Civic Center Library
3839 N. Drinkwater Blvd.
Scottsdale, AZ 85251

As a member of the Scottsdale community, I will genuinely listen; speak respectfully; and be accountable for my words and actions.

PRESENT: Chair Shiela Reyman, Vice Chair Janet Smigielski, Board Members Freda Hartman, Fred Klein, Natalee Esposito and Marna McLendon

STAFF: Kira Peters, Library Director /Community Services Administrator; Managers, Mandy Carrico, Melissa Orr, and Alicia Brillon; Rebekka Jones, Collection Management Coordinator; Lee Schnoor, Systems Integration Supervisor; Communications Supervisor, Erin Walsh; and Carli Stock, Administrative Secretary.

Call to Order

Chair Reyman called the meeting to order at 3:36 p.m.

Roll Call

Members present as listed above.

Public Comment

Ms. Peters advised they had one person present who requested to give a public comment and invited Julia Taggart to present her public comment to the Board. Julia Taggart began her public comment by referencing information she learned at the Library Board meeting in November regarding the Newspaper Archives being removed from the Scottsdale Public Library and how she learned about Library Ancestry as another resource. She looked at Library Ancestry and discovered that much of the information she found was incorrect. The dates and birthdates she found were incorrect, they do not have full family trees available, among other issues. She noticed how the Phoenix Public Library has a larger population of elderly people visiting their libraries and she thinks we should advocate for more elderly people to visit our libraries by providing them with resources like newspaper archives because she knows it is a resource they would value.

Minutes – November 16, 2022

Board Member Klein noted that his objection to the removal of the Arizona Republic Archive

was not noted in the minutes and he would like his comment to be on the record. Chair Reyman asked Board Member Klein to clarify what he would like to be added and where in the minutes it should be noted. A brief discussion ensued.

BOARD MEMBER MCLENDON MOVED TO APPROVE THE NOVEMBER 16, 2022 LIBRARY BOARD REGULAR MEETING MINUTES WITH THE AMENDMENT RECOMMENDED BY KLEIN. BOARD MEMBER HARTMAN SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). CHAIR REYMAN, VICE CHAIR SMIGIELSKI, AND BOARD MEMBERS MCLENDON, HARTMAN, KLEIN, AND ESPOSITO VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

REGULAR MEETING AGENDA

1. Welcome New Library Board Member

Chair Reyman welcomed the newly appointed Library Board Member, Natalee Esposito, and invited her to give an introduction to the Library Board and Staff. Natalee Esposito gave a brief introduction.

2. Patron Comment Report

Ms. Peters highlighted some of the public comments she found to be positive and provided more context to those comments. Customer Service was a theme of the positive comment cards Ms. Peters highlighted. Ms. Peters also highlighted a negative comment on the report about Value Line and noted that she would provide more information on this topic in her Director's Report.

Board Member Hartman brought up her request from the Library Board Meeting in November on reviewing the public comment cards to possibly edit the language on the comment card to encourage patrons to leave their contact information so we can respond to every comment. Ms. Carrico responded by acknowledging that she reviewed the public comment cards, and a decision was made to keep the public comment cards how are, no change to the language will be made. Board Member Hartman requested that this is reviewed further, and she would like to see the comment cards so the Board can review the language. Ms. Peters followed up by agreeing with Ms. Carrico's professional opinion that the existing language is adequate but did agree that this topic could possibly be discussed further at a later meeting.

3. Scottsdale Civic Center Construction Project Update

Erin Walsh, Communications Supervisor for the Capital Project Management Department, provided a presentation on the Scottsdale Civic Center Construction Project that included why and how the construction project was started, site plans showing what the completed project will look like, possibilities for how the new Scottsdale Civic Center will be used, and concluded her presentation with estimated dates of completion. Ms. Walsh then welcomed the Library Board to ask her questions.

4. Scottsdale Public Library Strategic Plan 2023-2028 Review

Chair Reyman noted the Library Board is not on the Strategic Planning Committee, so the purpose of this agenda item is to inform the Board on what the Strategic Planning Committee has drafted. Ms. Peters presented the 2023-2028 Strategic Plan Draft to the Library Board, explaining how the five goals that are outlined were established and why they are being prioritized. Ms. Peters opened the floor to questions and comments.

Board Member Hartman made a statement regarding her role and positive experience on the Strategic Planning Committee.

5. Discussion on Library Board Retreat

Ms. Peters informed the Library Board on what a Library Board retreat is, the difference between a regular meeting and a retreat, and talked through what a retreat could potentially look like for the Library Board.

Chair Reyman noted that there must be a specific purpose for the retreat and opened the floor for discussion on what topics the Library Board would like to discuss at a Library Board Retreat.

Board Member Hartman commented that she would like to have a retreat to focus on developing goals and topics of interest that the Library Board would like to focus on in 2023.

Board Member McLendon commented that a retreat might be beneficial to review the role of the Library Board because she feels like some of the discussions over the passed year have made her uncomfortable because they have not seemed appropriate. She suggested having someone from the City present to the Board on how they should be operating.

Board Member Smigielski suggested that there needs to be more conversation and planning on when a retreat would take place and noted that if a retreat is going to take place it should be when everyone can attend.

Board Member Klein asked for more details on what a retreat is and expressed his confusion on the difference/purpose of a retreat versus a regular meeting and asked how a retreat agenda would be developed.

Chair Reyman ended the conversation by confirming that the possibility of a retreat will continue to be discussed and requested the Board Members to individually email her a list of topics they would like to explore, as well as their preference for when they would like this retreat to take place.

6. Director's Report

Ms. Peters provided the Board with an update on the following topics:

- A committee was developed at the most recent senior management meeting that will dive deeper into the research of historical women in the library. This is in response to the public comments given by Julia Taggart at previous Library Board Meetings.

- A comparison of Value Line and Morning Star. It was found that Value Line became too expensive, and an analysis of the Value Line users found that a majority were not residents of Scottsdale. In conclusion, it was determined that Value Line would be removed, and Morning Star would remain.
- A Fiscal Year 2022/2023 Budget Update: It is still very early in the budget process. Decision packages are under review. Six decision packages were submitted for the Library; Library Security, Collection, Staffing Upgrades, Basement Remodel Project, Volunteer Resources, Mustang Library Modifications. Once decisions are made by City Management an update will be given. Lee Schnoor, Systems Integration Supervisor, also provided a list of the three technology decision packages that were submitted for the Library; Civic Center Library Network Rewiring, Software Replacement for Public Printers, and Gate Counters.
- Report on impact of email that went out to inactive library users (users that have been inactive for more than two years) to have them reactivate their accounts; we received 173 responses, but 16,035 patron accounts will be purged. This happens twice a year, as a standard data-base clean up procedure.
- Fall program update: Melissa Orr's team has been working hard to getting us back prior to the pandemic by bringing on volunteers and resuming classes.
- Gate count metrics: physical circulation is up 30%, digital circulation is up 20%, and gate count numbers are up 29% from this time last year.
- Update on Hold-It Lockers: once approval is given my purchasing, we will move forward with purchasing the hold-it lockers. The hold-it lockers will be located at Granite Reef Senior Center.
- Bunnanza Spring Event will take place on April 8, 2023, in the newly constructed Civic Center.
- Need for community engagement from the aging population: Adult Services is working on partnering with the senior centers and other organizations to have more engagement and outreach to the elderly population in Scottsdale. It is a priority for the Library right now and a lot of exciting programs and initiatives are in the works.

Ms. Peters also included a list of future Library Board meeting dates in 2023 and the tentative locations they will be held at. Starting in January the Library Board meeting locations will rotate between the other Library branches.

7. Library Board Staff Recognition

Chair Reyman reminded the Library Board on their staff recognition branch assignments and asked the Board members to confirm their plans for dropping off their "thank you" treats to their assigned branch.

8. Board Members' Reports

Board Member Hartman gave an update on what she learned at the Friends of the Library Board Meeting she attended earlier in the month; they are working on a restaurant location for their next fundraiser, discussion took place on possible ways to use the funds raised, the Crispy Crème fundraiser raised \$315, they are hoping to raise \$1000 from the fundraiser they are doing at the Waste Management Phoenix Open. Board Member Hartman also

reported on her experience attending the Library Leadership Team Meeting at Civic Center Library.

Board Member Klein reported on his experience at Mustang Library recently and a conversation he had with the Branch Manager, Medina Zick regarding special revenue funds. Ms. Peters provided an explanation on the history and clarification on the current use of the special revenue funds.

Board Member Smigielski reported on her experience volunteering at Civic Center Library in the Heritage Connection. She encouraged the other Board members to volunteer as well.

9. Identification of Future Agenda Items and Future Meeting

- Election of Chair and Vice-Chair
- Senior Projects
- Tracking future agenda item topics
- Fall programming and outreach update
- Board Retreat

Board Members are to email Chair Reyman days/times and items to discuss at a retreat.

Next Meeting: Wednesday, January 18, 2022, 3:30 PM at Mustang Library

10. Adjournment

BOARD MEMBER KLEIN MOVED TO ADJOURN THE MEETING. VICE-CHAIR SMIGIELSKI SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF SIX (6) TO ZERO (0). CHAIR REYMAN, VICE-CHAIR SMIGIELSKI, AND BOARD MEMBERS KLEIN, HARTMAN, MCLENDON, AND ESPOSITO VOTED IN THE AFFIRMATIVE AND THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:25 p.m.

Recorded and Transcribed by Carli Stock, Administrative Secretary.